

March 17, 2025 Meeting

CISSNA PARK COMMUNITY LIBRARY

BOARD OF TRUSTEES

CALL TO ORDER AND ROLL CALL

President Larry Hofbauer called the regular meeting of the Cissna Park Community Library District Board of Trustees to order at 4:30 p.m. on March 17, 2025, with the following trustees and administrators present: Larry Hofbauer; Heidi Breymeyer; Emily; Ryan Rogers; Lois Steiner; Elaine Young; and Donna Jean, Librarian.

APPROVAL OF AGENDA

Heidi Breymeyer made the motion, seconded by Lois Steiner, to approve the Agenda as presented. Vote: ayes, all. Motion carried.

APPROVAL OF MINUTES

Ryan Rogers made the motion, seconded by Heidi Breymeyer, to approve the minutes of the January 27, 2025, regular meeting as presented. Vote: ayes, all. Motion carried.

TREASURER'S REPORT – INVESTMENT POLICY REPORT

Ms Steiner reported an interest income in the Money Market of \$79.39 and a balance on hand in the Money Market as \$64,357.84, and interest income in the NOW account of \$4.04 and a balance in the NOW account as \$13,182.28, a balance in one CD as \$27,591.16, and a balance in the second CD as \$61,126.20 and a balance in the third CD as \$15,074.05.

Ms Steiner reported that, in conformance with our Investment Policy, all funds except Petty Cash are invested in insured accounts with the Frederick Community Bank.

READING AND ALLOWANCE OF BILLS

Heidi Breymeyer made the motion, seconded by Ryan Rogers, to approve payment of the bills as presented. Discussion. Roll call vote: Mrs. Breymeyer, yes; Mr. Rogers, yes; Mr. Hofbauer, yes; Mrs. Steiner, yes; Mrs. Young, yes. Motion carried.

OPPORTUNITY FOR PUBLIC INPUT

None.

COMMUNICATIONS

In her Librarian's Report, Mrs. Jean reported that circulation is on track.

Automation systems are working well.

An author's visit was scheduled for Wednesday, March 19, 2025.

A School Library Grant of \$850.00 was received.

In her Library Assistant's Report, Mrs. Jean reported for Mrs. Thomas that Story Hour has 20 children.

The Summer Reading Program will be called Color Our World. It will be held in July on Wednesdays, and the family will come with the children.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Lois Steiner made the motion, seconded by Heidi Breymeyer, to put an ad in the Cissna Park News congratulating the High School Girls' Basketball team on their 3rd Place finish in the State Tournament and an ad congratulating the Junior High Volleyball team on their 2nd Place finish in the State Tournament. Discussion. Vote: ayes, all. Motion carries.

Ryan Rogers made the motion, seconded by Lois Steiner to approve the Health and Safety Policy as presented. Discussion. Vote: ayes, all. Motion carries.

ADJOURNMENT

Heidi Breymeyer made the motion, seconded by Ryan Rogers, to adjourn the meeting at 4:48 pm. Discussion followed. Vote: ayes, all. Motion carried.

Larry Hofbauer
Board President

Elaine Young
Board Secretary