

June 16, 2025 Minutes

CISSNA PARK COMMUNITY LIBRARY

BOARD OF TRUSTEES MEETING

CALL TO ORDER AND ROLL CALL

In the absence of President Larry Hofbauer, Trustee Ryan Rogers called the regular meeting of the Cissna Park Community Library District Board of Trustees to order at 4:34 p.m. on June 16, 2025, with the following trustees and administrators present: Heidi Breymeyer; Ryan Rogers; Emily Tuttle; Elaine Young; and Donna Jean, Librarian

APPROVAL OF AGENDA

Heidi Breymeyer made the motion, seconded by Emily Tuttle, to approve the Agenda as presented. Vote: ayes, all. Motion carried.

APPROVAL OF MINUTES

Emily Tuttle made the motion, seconded by Heidi Breymeyer, to approve the minutes of the May 2025 regular meeting. Vote: ayes, all. Motion carried.

TREASURER'S REPORT – INVESTMENT POLICY REPORT

The treasurer's report was tabled due to the absence of Ms. Steiner.

READING AND ALLOWANCE OF BILLS

Heidi Breymeyer made the motion, seconded by Emily Tuttle, to approve payment of the bills as presented. Roll call vote: Mr. Rogers, yes; Mrs. Breymeyer, yes; Mrs. Tuttle, yes; Mrs. Young, yes. Motion carried.

OPPORTUNITY FOR PUBLIC INPUT

None

COMMUNICATIONS

Mrs. Jean stated in the Librarian's Report that circulation is the same. Automation is working fine.

The summer reading program has 15 children signed up.

UNFINISHED BUSINESS

None

NEW BUSINESS

Emily Tuttle made the motion, seconded by Heidi Breymeyer, to approve the Closing Dates for FY'26. Vote: Ayes, all. Motion carried.

Hiring of Personnel

Heidi Breymeyer made the motion, seconded by Emily Tuttle, to approve hiring Donna Lettsome at a salary of \$15.00 per hour, not to exceed 599 hours per year, pending a background check.

Roll call vote: Mr. Rogers, yes; Mrs. Breymeyer, yes; Mrs. Tuttle, yes; Mrs. Young, yes. Motion carried.

ADJOURNMENT

Emily Tuttle made the motion, seconded by Heidi Breymeyer, to adjourn the meeting at 4:50 p.m. Vote: ayes, all. Motion carried.