

April 28, 2025 Meeting

CISSNA PARK COMMUNITY LIBRARY

BOARD OF TRUSTEES MEETING

CALL TO ORDER AND ROLL CALL

President Larry Hofbauer called the regular meeting of the Cissna Park Community Library District Board of Trustees to order at 4:33 p.m. on April 28, 2025 with the following trustees and administrators present: Larry Hofbauer; Heidi Breymeyer; Emily Tuttle; Ryan Rogers; Lois Steiner; Lynn Hasselbring; Elaine Young; and Donna Jean, Librarian.

APPROVAL OF AGENDA

Emily Tuttle made the motion, seconded by Heidi Breymeyer, to approve the Agenda as presented or as per amendments listed. Vote: ayes, all. Motion carried.

APPROVAL OF MINUTES

Lynn Hasselbring made the motion, seconded by Lois Steiner, to approve the minutes of the March 17, 2025 regular meeting as corrected. Vote: ayes, all. Motion carried.

TREASURER'S REPORT – INVESTMENT POLICY REPORT

Mrs. Steiner reported an interest income in the Money Market of \$90.84 and a balance on hand in the Money Market as \$64,448.68, and interest income in the NOW account of \$4.62 and a balance in the NOW account as \$13,186.90, a balance in one CD as \$27,727.36, and a balance in the second CD as \$61,378.41 and a balance in the third CD as \$15,113.10.

Mrs. Steiner reported that, in conformance with our Investment Policy, all funds except Petty Cash are invested in insured accounts with the Frederick Community Bank.

READING AND ALLOWANCE OF BILLS

Lois Steiner made the motion, seconded by Ryan Rogers, to approve payment of the bills as presented. Discussion. Roll call vote: Mrs. Breymeyer, yes; Mr. Rogers, yes; Mr. Hofbauer, yes; Mrs. Steiner, yes; Mrs. Hasselbring, yes; Mrs. Tuttle, yes; Mrs. Young, yes. Motion carried.

OPPORTUNITY FOR PUBLIC INPUT

None.

COMMUNICATIONS

In her Librarian's Report, Mrs. Jean reported that circulation is on track.

Automation systems are working well.

Sandy and Donna would like to go to the ARSL Conference in September.

In her Library Assistant's Report, Mrs. Jean reported for Mrs. Thomas that Story Hour had an average of 20 children.

The Summer Reading Program will be called Color Our World. It will be held on Wednesdays in July, and the family will come with the children.

UNFINISHED BUSINESS

None.

NEW BUSINESS

President Larry Hofbauer appointed Heidi Breymeyer, Lynn Hasselbring, and Lois Steiner to serve on the Budget Committee for FY'26. Date of meeting: May 19, 2025 at 4pm.

ADJOURNMENT

Heidi Breymeyer made the motion, seconded by Ryan Rogers, to adjourn the meeting at 4:48 p.m. Discussion. Vote: ayes, all. Motion carried.

Board President

Board Secretary