

CISSNA PARK COMMUNITY LIBRARY

BOARD OF TRUSTEES

MEETING

March 16, 2026

CALL TO ORDER AND ROLL CALL

President Larry Hofbauer called the regular meeting of the Cissna Park Community Library District Board of Trustees to order at 4:31 p.m. on March 16, 2026 with the following trustees and administrators present: Larry Hofbauer; Heidi Breymeyer; Ryan Rogers; Lois Steiner; Lynn Hasselbring; Elaine Young; and Donna Jean, Librarian.

APPROVAL OF AGENDA

Ryan Rogers made the motion, seconded by Lois Steiner, to approve the Agenda as presented. Vote: ayes, all. Motion carried.

APPROVAL OF MINUTES

Lynn Hasselbring made the motion, seconded by Heidi Breymeyer, to approve the minutes of the February 2, 2026 regular meeting as presented. Vote: ayes, all. Motion carried.

TREASURER'S REPORT – INVESTMENT POLICY REPORT

Ms Steiner reported an interest income in the Money Market of \$5.93 and a balance on hand in the Money Market as \$74,164.76, and interest income in the NOW account of \$0.29 and a balance in the NOW account as \$13,058.97, a balance in one CD as \$28,405.25, and a balance in the second CD as \$62,703.27 and a balance in the third CD as \$15,524.01.

Ms Steiner reported that, in conformance with our Investment Policy, all funds except Petty Cash are invested in insured accounts with the Frederick Community Bank.

READING AND ALLOWANCE OF BILLS

Lois Steiner made the motion, seconded by Ryan Rogers, to approve payment of the bills as presented. Discussion. Roll call vote: Mrs. Breymeyer, yes; Mr. Rogers, yes; Mr. Hofbauer, yes; Mrs. Steiner, yes; Mrs. Hasselbring, yes; Mrs. Young, yes. Motion carried.

OPPORTUNITY FOR PUBLIC INPUT

None.

COMMUNICATIONS

In her Librarian's Report, Mrs. Jean reported circulation is on track.

Automation systems are working well.

The public heard about Narcan training.

It was brought up from several patrons to offer Silver Sneakers at the Library. The Library board decided not to offer Silver Sneakers at the Library.

In her Library Assistant's Report, Mrs. Jean reported for Mrs. Thomas that Story Hour has 22 children.

The Summer Reading Program will be called Unearth the Story.

UNFINISHED BUSINESS

NEW BUSINESS

Lynn Hasselbring made the motion, seconded by Ryan Rogers, to approve the purchase of Doc Access to make the website documents accessible with a 1 year trail basis for \$1,500.00. Roll call vote: Mr. Rogers, yes; Mrs. Breymeyer, yes; Mr. Hofbauer, yes; Mrs. Steiner, yes; Mrs. Hasselbring, yes; Mrs. Young, yes. Motion carried.

Heidi Breymeyer made the motion, seconded by Lois Steiner, to hire Josie Neukomm as a part-time employee through the summer at minimum wage. Roll call vote: Mr. Rogers, yes; Mrs. Breymeyer, yes; Mr. Hofbauer, yes; Mrs. Steiner, yes; Mrs. Hasselbring, yes; Mrs. Young, yes. Motion carried.

Ryan Rogers made the motion, seconded by Heidi Breymeyer to approve the ALA Freedom to Read Statement. Discussion. Vote: ayes, all. Motion carries.

Lois Steiner made the motion, seconded by Ryan Rogers, to approve the ALA Code of Ethics. Discussion. Vote: ayes, all. Motion carries.

ADJOURNMENT

Lois Steiner made the motion, seconded by Ryan Rogers, to adjourn the meeting at 5:05 p.m. Discussion. Vote: ayes, all. Motion carried.

Board President

Board Secretary