

CISSNA PARK COMMUNITY LIBRARY

BOARD OF TRUSTEES

MEETING

January 27, 2025

CALL TO ORDER AND ROLL CALL

President Larry Hofbauer called the regular meeting of the Cissna Park Community Library District Board of Trustees to order at 4:33 pm with the following trustees and administrators present: Ryan Rogers; Emily Tuttle; Lois Steiner; Larry Hofbauer; Lynn Hasselbring; Heidi Breymeyer; and Donna Jean, Librarian.

APPROVAL OF AGENDA

Lynn Hasselbring made a motion, seconded by Lois Steiner, to approve the Agenda as presented. Vote: ayes, all. Motion carried.

APPROVAL OF MINUTES

Ryan Rogers made the motion, seconded by Heidi Breymeyer, to approve the minutes of the November 18, 2025 regular meeting as presented. Vote: ayes, all. Motion carried.

TREASURER'S REPORT – INVESTMENT POLICY REPORT

Mrs. Steiner reported an interest income in the Money Market of \$52.52 and a balance on hand in the Money Market as \$64,193.50, an interest income in the NOW account of \$14.75 and a balance in the NOW account as \$13,173.91, a balance in one CD as \$60,862.35 (comes due in March and September) a balance in the second CD as \$27,519.87 (November), and a balance in the third CD as \$15,000.00 (January).

Mrs. Steiner reported that, in conformance with our Investment Policy, all funds except Petty Cash are invested in insured accounts with the Frederick Community Bank.

READING AND ALLOWANCE OF BILLS

Emily Tuttle made the motion, seconded by Lois Steiner, to approve payment of the bills as presented. Discussion. Roll call vote: Mr. Rogers, yes; Mr. Hofbauer, yes; Mrs. Breymeyer, yes; Mrs. Tuttle, yes; Mrs. Steiner, yes; Mrs. Hasselbring, yes; Mrs. Young, absent. Motion carried.

OPPORTUNITY FOR PUBLIC INPUT

None.

COMMUNICATIONS

In her Librarian's Report, Mrs. Jean reported circulation is on track and automation is fine.

Attending Candyland were 288 people.

Lessons for living has not been attended lately.

A thank you note was read for the Christmas gifts for library staff.

Mrs. Jean reminded everyone to file statement of economic interest by May.

Mrs. Thomas has a total of 20 children for Story Hour.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Ryan Rogers made the motion, seconded by Lois Steiner to discontinue the circulation of hot spots in the library on a date to be determined by the director, and to cancel our plan with Verizon. Vote: Ayes, all. Motion carried.

Lynn Hasselbring made the motion, seconded by Emily Tuttle to appoint Heidi Breymeyer as a secondary authorized signer for accounts at the Frederick Community Bank. Vote: Ayes, all. Motion carried.

ADJOURNMENT

Emily Tuttle made the motion, seconded by Heidi Breymeyer, to adjourn the meeting at 4:50 p.m. Discussion. Vote: ayes, all. Motion carried.

Board President

Board Secretary