CISSNA PARK COMMUNITY LIBRARY

BOARD OF TRUSTEES

MEETING

May 16, 2022

CALL TO ORDER AND ROLL CALL

President Larry Hofbauer called the regular meeting of the Cissna Park Community Library District Board of Trustees to order at 4:30p.m. on May 16, 2022 with the following trustees and administrators present:  Lois Steiner; Elaine Young; Emily Tuttle; Larry Hofbauer; Lynn Hasselbring; Matthew Osborne; Donna Jean, Librarian.

APPROVAL OF AGENDA

Lynn Hasselbring made the motion, seconded by Lois Steiner, to approve the Agenda as presented.  Vote: ayes, all.  Motion carried.

APPROVAL OF MINUTES

Emily Tuttle made the motion, seconded by Matthew Osborne, to approve the minutes of the April 11, 2022 regular meeting. Vote:  ayes, all.  Motion carried.

TREASURER’S REPORT – INVESTMENT POLICY REPORT

Mrs. Steiner reported interest income in the Money Market Account of $10.66 and a balance on hand in the Money Market account as $92,697.02; an interest income in the NOW account of $0.33 and a balance in the NOW account as $14,558.97; a balance in one CD as $58,340.38, and a balance in the second CD as $26,214.43.

Mrs. Steiner in conformance with our Investment Policy, all funds except Petty Cash are invested in insured accounts with The Frederick Community Bank.

READING AND ALLOWANCE OF BILLS

Lois Steiner made the motion, seconded by Lynn Hasselbring, to approve payment of the bills as presented.  Roll call vote:  Mrs. Young, yes; Mrs. Steiner, yes; Mrs. Tuttle, yes; Mr. Hofbauer, yes; Mrs. Hasselbring, yes; Mr. Osborne, yes.  Motion carried.

OPPORTUNITY FOR PUBLIC INPUT

None.

COMMUNICATIONS

Mrs. Jean stated that circulation is on track.

Automation is fine.

Story hour is finished for 13 children.

The summer reading program is called Mega Movers and is on Fridays in June. Touch a Truck is on June 24 with a food truck coming.

The Finance Committee met and reported on the proposed salary with a discussion that followed.

UNFINISHED BUSINESS

Emily Tuttle made the motion, seconded by Lois Steiner to hire Rachel Bauer, Bethany Maul and Haelly Young as part-time library clerks, beginning immediately at $13.00 per hour, at a maximum of 599 hours per year for each employee. Discussion. Roll call vote:  Mr. Osborne, yes; Mrs. Tuttle, yes; Mr. Hofbauer, yes; Mrs. Steiner, yes; Mrs. Hasselbring, yes; Mrs. Young, yes. Motion carries.

NEW BUSINESS

Matthew Osborne made the motion, seconded by Emily Tuttle to not participate in the non-resident fee program. Vote:  ayes, all. Motion carried.

ADJOURNMENT

Lynn Hasselbring made the motion, seconded by Emily Tuttle, to adjourn the meeting at 4:53p.m.  Vote: ayes, all.  Motion carried

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 Board President

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 Board Secretary