CISSNA PARK COMMUNITY LIBRARY

BOARD OF TRUSTEES

MEETING

November 15, 2021

CALL TO ORDER AND ROLL CALL

President Larry Hofbauer called the regular meeting of the Cissna Park Community Library District Board of Trustees to order at 4:32p.m. on November 15, 2021 with the following trustees and administrators present:  Lynn Hasselbring; Emily Tuttle; Lois Steiner; Larry Hofbauer; Matt Osborne; Elaine Young; Donna Jean, Librarian.

APPROVAL OF AGENDA

Lynn Hasselbring made the motion, seconded by Emily Tuttle, to approve the Agenda as presented.  Vote: ayes, all.  Motion carried.

APPROVAL OF MINUTES

Emily Tuttle made the motion, seconded by Lois Steiner, to approve the minutes of the September 20, 2021 regular meeting. Vote:  ayes, all.  Motion carried.

TREASURER’S REPORT – INVESTMENT POLICY REPORT

Mrs. Steiner reported interest income in the Money Market Account of $11.91, and a balance on hand in the Money Market account as $122,019.17; interest of $1.09 in the NOW account and a balance in the NOW account as $31,519.75; a balance in one CD as $58,238.67 a balance in the second CD as $26,167.62.

In conformance with our Investment Policy, all funds except Petty Cash are invested in insured accounts with The Frederick Community Bank.

READING AND ALLOWANCE OF BILLS

Lois Steiner, made the motion, seconded by Lynn Hasselbring, to approve payment of the bills as presented.  Roll call vote: Mr. Osborne,yes; Mrs. Young, yes; Mr. Hofbauer, yes; Mrs. Steiner, yes; Mrs. Hasselbring, yes; Mrs. Tuttle, yes.   Motion carried.

OPPORTUNITY FOR PUBLIC INPUT

None.

COMMUNICATIONS

Mrs Jean stated in the Librarian’s Report that circulation and automation are good. Mrs. Jean also thanked the trustees for allowing her to attend the AISLE conference. She learned a lot.

We discussed the programs past and future we had planned.

The FFA painted signs for Library parking spaces.

Halloween Fun Night, held on October 30, was a success. A total of 100 people were given food. Also, it was great to have it outside.

Story Hour has 9 children.

UNFINISHED BUSINESS

None

NEW BUSINESS

Having approved the annual Budget and Appropriation Ordinance at the September meeting, Emily Tuttle made the motion, seconded by Matt Osborne, to approve the Annual Tax Levy Ordinance as presented. Roll call vote: Mr. Osborne, yes; Mrs. Young, yes; Mrs. Tuttle, yes; Mr. Hofbauer, yes; Mrs. Steiner, yes; Mrs. Hasselbring. Motion carried.

We discussed and approved the 4.0 Serving Our Public checklists.

ADJOURNMENT

Lois Steiner made the motion, seconded by Emily Tuttle, to adjourn the meeting at 4:55 p.m.  Vote: ayes, all.  Motion carried.

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