CISSNA PARK COMMUNITY LIBRARY

BOARD OF TRUSTEES

MEETING

May 15, 2023

CALL TO ORDER AND ROLL CALL

President Larry Hofbauer called the regular meeting of the Cissna Park Community Library District Board of Trustees to order at 4:33 p.m. on May 15, 2023 with the following trustees and administrators present: Lois Steiner; Elaine Young; Emily Tuttle; Larry Hofbauer; Lynn Hasselbring; Heidi Breymeyer; Ryan Rogers; Donna Jean, Librarian.

APPROVAL OF AGENDA

Emily Tuttle made the motion, seconded by Lois Steiner, to approve the Agenda as presented. Vote: ayes, all. Motion carried.

APPROVAL OF MINUTES

Heidi Breymeyer made the motion, seconded by Lynn Hasselbring, to approve the minutes of the April 24, 2023 regular meeting. Vote: ayes, all. Motion carried.

TREASURER’S REPORT – INVESTMENT POLICY REPORT

Mrs. Steiner reported interest income in the Money Market Account of $61.77 and a balance on hand in the Money Market account as $80,570.64; an interest income in the NOW account of $2.78and a balance in the NOW account as $16,922.40; a balance in one CD as $58,635.75, and a balance in the second CD as $26,388.02.

Mrs. Steiner stated, in conformance with our Investment Policy, all funds except Petty Cash are invested in insured accounts with The Frederick Community Bank.

READING AND ALLOWANCE OF BILLS

Lois Steiner made the motion, seconded by Heidi Breymeyer, to approve payment of the bills as presented. Roll call vote: Mrs. Young, yes; Mrs. Steiner, yes; Mrs. Tuttle, yes; Mr. Hofbauer, yes; Mrs. Hasselbring, yes; Mr. Rogers; Mrs. Breymeyer, yes. Motion carried.

OPPORTUNITY FOR PUBLIC INPUT

None.

COMMUNICATIONS

Mrs. Jean stated that circulation was down in April because of Spring break.

Automation is fine.

The School District Library Grant was $850.00.

Story hour is finished because Mrs. Thomas had surgery.

Lynn Hasselbring gave the proposed salary for FY24, proposed budget figures, and tax levy information.

UNFINISHED BUSINESS

A discussion of the duties of the decennial committee along with a review of a sample document was held.

NEW BUSINESS

Lois Steiner made the motion, seconded by Ryan Rogers, to not participate in the non-resident fee program. Vote: ayes, all. Motion carried.

ADJOURNMENT

Emily Tuttle made the motion, seconded by Lynn Hasselbring, to adjourn the meeting at 5:05p.m. Vote: ayes, all. Motion carried.

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Board President

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Board Secretary