CISSNA PARK COMMUNITY LIBRARY

BOARD OF TRUSTEES

MEETING

March 14, 2022

CALL TO ORDER AND ROLL CALL

President Larry Hofbauer called the regular meeting of the Cissna Park Community Library District Board of Trustees to order at 4:35 p.m. on March 14, 2022 pm with the following trustees and administrators present:  Matt Osborne, Emily Tuttle, Lois Steiner, Larry Hofbauer, Lynn Hasselbring (in at 4:45) and Donna Jean, Librarian.

APPROVAL OF AGENDA

Emily Tuttle made the motion, seconded by Matt Osborne, to approve the Agenda as presented.  Vote: ayes, all.  Motion carried.

APPROVAL OF MINUTES

Matt Osborne made the motion, seconded by Lois Steiner, to approve the minutes of the January 24, 2022 regular meeting as presented.  Vote:  ayes, all.  Motion carried.

TREASURER’S REPORT – INVESTMENT POLICY REPORT

Mrs. Steiner reported an interest income in the Money Market account of $10.33 and a balance on hand in the Money Market account of $92,632.90, an interest income in the NOW account of $0.40, and a balance in the NOW account as $14,557.94, a balance in one CD as $58,307.39 and a balance in the second CD as $26,199.61.

In conformance with our Investment Policy, all funds except Petty Cash are invested in insured accounts with the Frederick Community Bank.

READING AND ALLOWANCE OF BILLS

Emily Tuttle made the motion, seconded by Matt Osborne, to approve payment of the bills as presented. Discussion.  Roll call vote:  Mr. Osborne, yes; Mrs. Young, absent; Mrs. Tuttle, yes; Mr. Hofbauer, yes; Mrs. Steiner, yes; Mrs. Hasselbring, absent; Mrs. Seggebruch, absent.  Motion carried.

OPPORTUNITY FOR PUBLIC INPUT

None.

COMMUNICATIONS

In her Librarian’s Report, Mrs. Jean reported circulation is on track and automation is working fine.

The school library has been awarded the School District Library Grant in the amount of $850.

In her Library Assistant’s Report, Mrs. Jean reported for Mrs. Thomas that Story Hour has around 13 children and we are working on Summer Reading Program.

UNFINISHED BUSINESS

None

NEW BUSINESS

There was some discussion on budget considerations and replacement of outdoor statues. Both items were tabled.

ADJOURNMENT

Lynn Hasselbring made the motion, seconded by Emily Tuttle, to adjourn the meeting at 4:51 p.m. Discussion.   Vote: ayes, all.  Motion carried.

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 President

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 Secretary