CISSNA PARK COMMUNITY LIBRARY

BOARD OF TRUSTEES

MEETING

June 12, 2023

CALL TO ORDER AND ROLL CALL

President Larry Hofbauer called the regular meeting of the Cissna Park Community Library District Board of Trustees to order at 4:32 p.m. on June 12, 2023, with the following trustees and administrators present: Heidi Breymeyer; Ryan Rogers; Emily Tuttle; Lois Steiner: Larry Hofbauer; Lynn Hasselbring; Elaine Young; Donna Jean, Librarian.

APPROVAL OF AGENDA

Lynn Hasselbring made the motion, seconded by Emily Tuttle, to approve the Agenda as presented. Vote: ayes, all. Motion carried.

APPROVAL OF MINUTES

Heidi Breymeyer made the motion, seconded by Lois Steiner, to approve the minutes of the May 15, 2023, regular meeting. Vote: ayes, all. Motion carried.

TREASURER’S REPORT – INVESTMENT POLICY REPORT

Ms. Steiner reported interest income in the Money Market Account of $72.00, and a balance on hand in the Money Market account as $80,681.64; interest income in the NOW account of $2.87 and a balance in the NOW account as $16,872.57; a balance in one CD as $58,698.35, and a balance in the second CD as $26,411.88.

In conformance with our Investment Policy, all funds except Petty Cash are invested in insured accounts with The Frederick Community Bank.

READING AND ALLOWANCE OF BILLS

Ryan Rogers made the motion, seconded by Heidi Breymeyer, to approve payment of the bills as presented. Roll call vote: Mr. Rogers, yes; Mrs. Breymeyer, yes; Mrs. Tuttle, yes; Mr. Hofbauer, yes; Mrs. Steiner, yes; Mrs. Hasselbring, yes; Mrs. Young, yes. Motion carried.

OPPORTUNITY FOR PUBLIC INPUT

 None

COMMUNICATIONS

Mrs. Jean stated in the Librarian’s Report that circulation is down because the Library was closed in June and the students cannot check out books in May. Automation is working fine.

The Per Capita Grant from the state of Illinois was $2,488.33.

There was no report from Mrs. Thomas.

UNFINISHED BUSINESS

 None

NEW BUSINESS

Emily Tuttle, made the motion, seconded by Ryan Rogers to approve the WiFi Hotspot Loan and Use Policy as per amendments listed: “Library patrons 14 years of age or older” and “One hotspot per household”. Vote: Ayes, all. Motion carried.

ADJOURNMENT

Lois Steiner made the motion, seconded by Heidi Breymeyer, to adjourn the meeting at 4:50 p.m. Vote: ayes, all. Motion carried.

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