CISSNA PARK COMMUNITY LIBRARY

BOARD OF TRUSTEES

MEETING

April 11, 2022

CALL TO ORDER AND ROLL CALL

President Larry Hofbauer called the re-organizational meeting of the Cissna Park Community Library District Board of Trustees to order at 4:32 p.m. on April 11, 2022, with the following trustees and administrators present: Larry Hofbauer; Matt Osborne; Elaine Young; Emily Tuttle; and Donna Jean, Librarian.

APPROVAL OF AGENDA

Emily Tuttle made the motion, seconded by Matt Osborne, to approve the Agenda as presented. Vote: ayes, all. Motion carried.

APPROVAL OF MINUTES

Elaine Young made the motion, seconded by Matt Osborne, to approve the minutes of the March 14, 2022, regular meeting as presented or as per amendments listed. Vote: ayes, all. Motion carried.

TREASURER’S REPORT – INVESTMENT POLICY REPORT

The treasurer’s report was tabled.

READING AND ALLOWANCE OF BILLS

Emily Tuttle made the motion, seconded by Matt Osborne, to approve payment of the bills as presented except BP bill. Roll call vote: Mr. Osborne, yes; Mrs. Young, yes; Mrs. Tuttle, yes; Mr. Hofbauer, yes. Motion carried.

OPPORTUNITY FOR PUBLIC INPUT

Beth Flinkman gave a letter of resignation.

COMMUNICATIONS

In her Librarian’s Report, Mrs. Jean reported circulation is on track. Automation systems are working well.

In her Library Assistant’s Report, Mrs. Thomas said Story Hour has been great. May 3 will be the last day for 13 children.

The summer reading program may be all Fridays in June with the theme being Construction and Mega Movers.

UNFINISHED BUSINESS

A discussion was held in regard to the following:

Employment of 2 high school girls for the summer.

Purchasing statues for the landscaping.

Ideas of purchasing a mobile kitchen, a computer for the library and a projector.

NEW BUSINESS

Emily Tuttle made the motion, seconded by Matt Osborne, to accept Beth Flinkman’s letter of recognition.

President Hofbauer appointed the budget committee consisting of Mrs. Steiner, Mrs. Hasselbring, and Mrs. Young and they will meet on May 16, 2022, at 4:00 pm.

Emily Tuttle made the motion, seconded by Matt Osborne, that the Library Board of Trustees shall meet in regular session at 4:30 on the third Monday of July, August, September, November, March, May, and June: and on the fourth Monday of January and April; with meetings to be held in the Library. Vote: ayes, all. Motion carried.

ADJOURNMENT

Emily Tuttle made the motion, seconded by Matt Osborne, to adjourn the meeting at 5:00 p.m. Vote: ayes, all. Motion carried.

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President

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Secretary