

CISSNA PARK COMMUNITY LIBRARY

BOARD OF TRUSTEES

MEETING

April 21, 2014

CALL TO ORDER AND ROLL CALL

President Larry Hofbauer called the regular meeting of the Cissna Park Community Library District Board of Trustees to order at 4:01 p.m. on April 21, 2014, with the following trustees and administrators present: Charles Alt; Lynn Hasselbring, Jeanne Seggebruch; Donna Jean; Nancy Thompsen; Larry Hofbauer; Rebekah Hoffman, Librarian; and Sandra Thomas, Library Assistant. Mrs. Young arrived late.

APPROVAL OF AGENDA

Charles Alt made the motion, seconded by Jeanne Seggebruch, to approve the Agenda as per amendment listed: Section X1 D Meeting Date. Vote: ayes, all. Motion carried.

APPROVAL OF MINUTES

Nancy Thompsen made the motion, seconded by Elaine Young, to approve the minutes of the March 17, 2014 regular meeting as presented. Vote: ayes, all. Motion carried.

TREASURER'S REPORT – INVESTMENT POLICY REPORT

Mrs. Thompsen reported interest of \$0.70 and a balance on hand of \$45,397.06 in checking; interest of \$6.91, a deposit from the per capita grant of \$2282.50, and a \$5.00 donation from Ben Manz for a balance of \$44,331.93 in the NOW account; and \$56,430.31 in one Certificate of Deposit, and \$25,075.07 in the second CD. In conformance with our Investment Policy, all funds except Petty Cash are invested in insured accounts with the Cissna Park State Bank.

READING AND ALLOWANCE OF BILLS

Jeanne Seggebruch made the motion, seconded by Elaine Young, to approve payment of the bills as presented. Roll call vote: Mr. Alt, yes; Mrs. Young, yes; Mrs. Seggebruch, yes; Mrs. Jean, yes; Mr. Hofbauer, yes; Mrs. Thompsen, yes; Mrs. Hasselbring, yes. Motion carried.

## OPPORTUNITY FOR PUBLIC INPUT

None.

## COMMUNICATIONS

In her librarian's report, Ms. Hoffman said circulation is normal, and there are no outstanding problems with the automation system. A thank you note from the Hasselbring was passed around to be read.

In her Library Assistant's report, Mrs. Thomas stated that her summer reading program will begin May 30 and run through July. She will have cooking classes for the 4<sup>th</sup> and 5<sup>th</sup> graders and science experiments for the others. In April, there were two successful programs: the Travelogue with Elaine Young and Joanne Clauss, and the AirLife helicopter visit with Brandon Thomas. There will be another Travelogue May 5 at 6:30 p.m. with Rick and Mary Dulaney about their trip to Alaska.

## UNFINISHED BUSINESS

It was decided to look at Steiner Furniture for a loveseat for the quiet reading room. Two choices will be presented at the next board meeting.

## NEW BUSINESS

The possibility of re-hiring student worker Emmy Scmid during the summer months was discussed. A motion to hire a student worker for approximately 15 hours a week at \$8.75 per hour during the summer was made by Lynn Hasselbring and seconded by Charles Alt. Roll call vote: Mr. Alt, yes; Mrs. Young, yes; Mrs. Seggebruch, yes; Mrs. Jean, yes; Mr. Hofbauer, yes; Mrs. Thompsen, yes; Mrs. Hasselbring, yes. Motion carried.

The budget committee (Lynn Hasselbring, Elaine Young and Jeanne Seggebruch) decided to meet before the next board meeting at 3:15 p.m.

The non-resident fee program was discussed. The library does not and will not participate in this program.

Elaine Young made the motion, seconded by Lynn Hasselbring, to change the next meeting date from May 19 to May 20. Vote: ayes, all. Motion carried.

ADJOURNMENT

Elaine Young made the motion, seconded Nancy Thompsen, to adjourn the meeting at 4:23 p.m. Vote: ayes, all. Motion carried.

---

Board President

---

Board Secretary