

CISSNA PARK COMMUNITY LIBRARY
BOARD OF TRUSTEES
MEETING
July 17, 2017

CALL TO ORDER AND ROLL CALL

President Larry Hofbauer called the regular meeting of the Cissna Park Community Library District Board of Trustees to order at 4:35p.m.on July 17, 2017 with the following trustees and administrators present: Charles Alt; Elaine Young; Emily Tuttle; Lois Steiner; Larry Hofbauer; Donna Jean, Librarian; and Bobbie Adams, Library Assistant.

APPROVAL OF AGENDA

Charles Alt made the motion, seconded by Lois Steiner, to approve the Agenda as presented. Vote: ayes, all. Motion carried.

APPROVAL OF MINUTES

Emily Tuttle made the motion, seconded by Elaine Young, to approve the minutes of the June 19, 2017 regular meeting. Vote: ayes, all. Motion carried.

TREASURER'S REPORT – INVESTMENT POLICY REPORT

Lois Steiner reported interest income in the Money Market Account of \$3.70, and a balance on hand in the Money Market account as \$46,627.15; interest income in the NOW account of \$0.44 and a balance in the NOW account as \$76,653.85; a balance in one CD as \$56,798.52, and a balance in the second CD as \$25,300.53.

In conformance with our Investment Policy, all funds except Petty Cash are invested in insured accounts with the Cissna Park State Bank.

READING AND ALLOWANCE OF BILLS

Lois Steiner made the motion, seconded by Emily Tuttle, to approve payment of the bills as presented. Roll call vote: Mr. Alt, yes; Mrs. Young, yes; Mrs. Steiner, yes; Mrs. Tuttle, yes; Mr. Hofbauer, yes. Motion carried.

OPPORTUNITY FOR PUBLIC INPUT

COMMUNICATIONS

Mrs Jean stated in the Librarian's Report that circulation for FY '17 was better than last year and automation was pretty good.

For the Eclipse Program on Monday, August 21, 2017 approval was given for glasses to view the eclipse.

In the Library Assistant's Report, Mrs. Adams stated that the Summer Reading Program was finished. Awards were given to the top 5 readers. Pizza and hot dogs were enjoyed by all. There had been about 70 kids in attendance.

UNFINISHED BUSINESS

None

NEW BUSINESS

Emily Tuttle made the motion, seconded by Charles Alt to place the Tentative Annual Budget and Appropriation Ordinance on public display for 30 days as required and to direct the secretary to publish notice in the Cissna Park News and to set the hearing on the Budget and Appropriation Ordinance for September 18, 2017 at 4:30pm in the library. Vote: ayes, all. Motion carried.

President Hofbauer appointed Emily Tuttle, Lynn Hasselbring, and Lois Steiner to audit the minutes for FY'17 and certify the same.

Elaine Young made the motion, seconded by Lois Steiner to cancel the August 2017 meeting.

Roll call vote: Mr. Alt, yes; Mrs. Young, yes; Mrs. Tuttle, yes; Mr. Hofbauer, yes; Mrs. Steiner, yes. Motion carried.

ADJOURNMENT

Emily Tuttle made the motion, seconded by Charles Alt, to adjourn the meeting at 4:56p.m. Vote: ayes, all. Motion carried.

Board President

Board Secretary